



SRI BHARATHI

ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
Kaikkurichi, Pudukkottai -622 303

www.sbec.edu.in

NAAC DOCUMENTS



Quality Indicator Frame Work

Criterion – 5

Student Support and Progression

Submitted by

IQAC

Internal Quality Assurance Cell

Sri Bharathi Engineering College for Women



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)
Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

ACADEMIC YEAR (2018-2019)

5.1.4 ANNUAL REPORT OF GRIEVANCE REDRESSAL COMMITTEE

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2018-2019



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

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Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

Website: www.sbec.edu.in Email: sribharathienggcollege@gmail.com

REF: SBECW/GRC/2018-2019/ODD/01

Date: 30/08/2018

CIRCULAR

It has been scheduled to conduct the Grievance and Redressal committee meeting at 1.00 pm in the IQAC cell on 31/08/2018. Members of GRC are requested to attend the meeting and give their suggestions. The agenda of the meeting is to discuss the grievances received from the students and the action taken by the members.

PRINCIPAL

PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURCHI - 622 303.
PUDUKKOTTAI DISTRICT

Cc:

- All members of GRC
- IQAC Coordinator
- GRC file
- Office file

Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.



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Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

GRIEVANCE AND REDRESSAL COMMITTEE ATTENDANCE SHEET

REF: SBECW/GRC/2018-2019/ODD/01

Date: 31/08/2018

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Dr. Thilagavathi S	Chairperson	
2.	Mr. Swaminathan K	Coordinator	
3.	Ms. Annalakshmi T	Senior Lady Faculty	
4.	Ms. Subha P	Senior Lady Faculty	
5.	Mrs. Primrose A	Member	
6.	Mrs. Mohanapriya T K	Member	
7.	Ms. Vithya N	Member	
8.	Mr. Abdul Baseeth A	Member	
9.	Mrs. Bhuvaneshwari G	Member	
10.	Ms. Brindha K	Member	
11.	Mrs. Latha S	Member	
12.	Mr. Srinivasan P	Member	
13.	Mr. Sathyaraj J	Member	

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GRIEVANCE AND REDRESSAL COMMITTEE MEETING MINUTES

REF: SBECW/GRC/2018-2019/ODD/01


Date: 03/08/2018

The grievance and Redressal meeting was conducted on **31/08/2018 at 1.00 am in IQAC Cell.**

Following members were present in the meeting:

SL.NO.	NAME	CATEGORY
14.	Dr. Thilagavathi S	Chairperson
15.	Mr. Swaminathan K	Coordinator
16.	Ms. Annalakshmi T	SeniorLadyFaculty
17.	Ms.Subha P	Senior Lady Faculty
18.	Mrs. Primrose A	Member
19.	Mrs. Mohanapriya T K	Member
20.	Ms.Vithya N	Member
21.	Mr.AbdulBaseeth A	Member
22.	Mrs. Bhuvanewari G	Member
23.	Ms.Brindha K	Member
24.	Mrs. Latha S	Member
25.	Mr. Srinivasan P	Member
26.	Mr.Sathyaraj J	Member

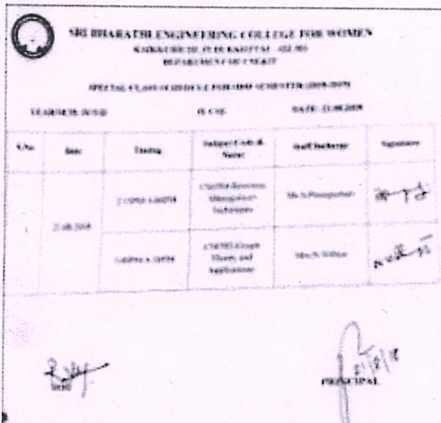
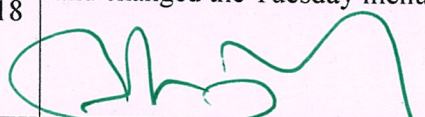
Meeting Facilitator: Mr. Swaminathan K(Coordinator)

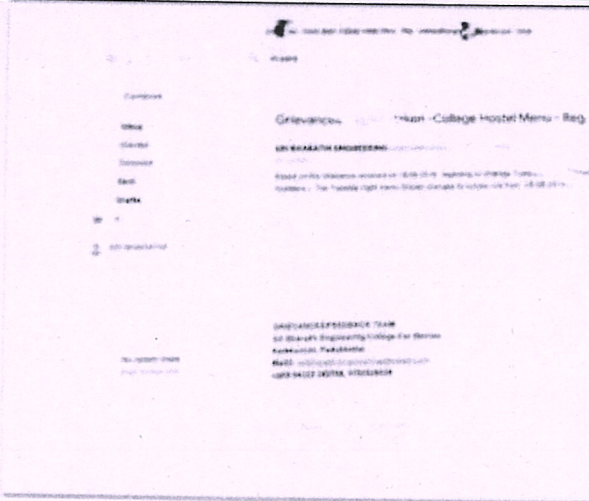

Dr. S.THILAGAVATHI M.E., Ph.D.,
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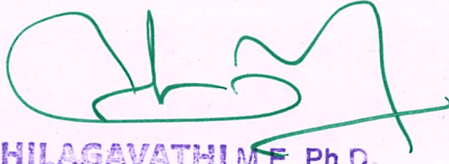
Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The facilitator thanked the committee members for their active participation and valuable contributions to resolve the grievances.
- At the end of the meeting the chairperson insisted the GRC members to ensure that the grievances received from students at any time should be addressed and resolved within 5 working days under any circumstances.

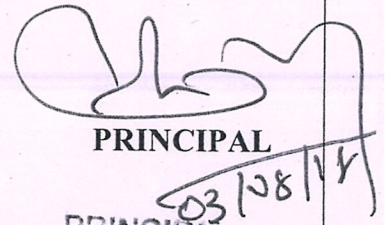
GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT

SL.NO	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
1.	Need Coaching class for CS6702 Graph Theory and Applications [Received from IV – CSE students through E-mail]	16/08/18	Analyzed the curriculum and allocated specific hour in the special class time table for the Coaching class. 	21/08/2018
2.	Request for Tuesday Menu	18/08/2018	The Grievance was forwarded to the Management and changed the Tuesday menu. 	28/08/2018

	<p>Change in Hostel [Received from Hostellers (IT students) through E- mail]</p>			
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Kaikkurchi - 622 303, Pudukkottai Dt.



PRINCIPAL
03/08/14
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURCHI - 622 303,
PUDUKKOTTAI DISTRICT

Grievance Inbox

K Kayathri <kspgayathri1999@gmail.com>

11:19 AM (2 minutes ago)

to me

name=GAYATHRI

Year=IV

Department=CSE

Mail=kspgayathri1999@gmail.com

Grievance=Please provide more coaching classes for Graph Theory and Applications

Sri Bharathi Engineering College <grievances.sbecw@gmail.com>

11:21 AM (0 minutes ago)

to K

Thank you for your Grievance



Dr. **S.THILAGAVATHI M.E., Ph.D.,**
PRINCIPAL

**SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurchi - 622 303, Pudukkottai Dt.**



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN
KAIKKURICHI, PUDUKKOTTAI - 622 303
DEPARTMENT OF CSE&IT

SPECIAL CLASS SCHEDULE FOR ODD SEMESTER (2018-2019)

YEAR/SEM: IV/VII

IV CSE

DATE: 21.08.2018

S.No	Date	Timing	Subject Code & Name	Staff Incharge	Signature
1.	21.08.2018	2.15PM-3.00PM	CS6704-Resource Management Techniques	Ms.S.Poonguzhali	
		3.00PM-4.30PM	CS6702-Graph Theory and Applications	Mrs.N.Vithya	

HOD

21/8/18
PRINCIPAL
Dr. S.THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurchi - 622 303, Pudukkottai Dt.

Compose

Inbox

Starred

Snoozed

Sent

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SRI BHARATHI

No recent chats

Start a new one

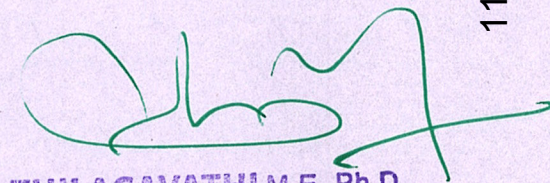
Grievances - Action taken -College Hostel Menu - Reg.

SRI BHARATHI ENGINEERING <sribharathiengineering@gmail.com>

to kamali

Based on the Grievance received on 18.08.2018, regarding to change Tuesday night Menu(Dosai) hostellers). The Tuesday night menu (Dosai) changed to tomato rice from 28.08.2018 onwards.

GRIEVANCES/FEEDBACK TEAM
Sri Bharathi Engineering College For Women
Kaikkurichi, Pudukkottai
Mail2: sribharathiengineering@gmail.com
call2:04322 242768, 9750928029



Dr. **S.THILAGAVATHI M.E.,Ph.D.,**
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Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

REF: SBECW/GRC/2018-2019/ODD/02

Date: 10/12/2018.

CIRCULAR

It has been scheduled to conduct the Grievance and Redressal committee meeting at 1.00 pm in IQAC cell on 11/12/2018. Members of GRC are requested to attend the meeting and give their suggestions. The agenda of the meeting is to discuss the grievances received from the students and the action taken by the members.

Cc:

- All members of GRC
- IQAC Coordinator
- GRC file
- Office file

PRINCIPAL

PRINCIPAL 10/12/18

SRI BHARATHI ENGINEERING
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KAIKKURCHI - 622 303.
PUDUKKOTTAI DISTRICT

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GRIEVANCE AND REDRESSAL COMMITTEE ATTENDANCE SHEET

REF: SBECW/GRC/2018-2019/ODD/02

Date: 11/12/2018.

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Dr. Thilagavathi S	Chairperson	
2.	Mr. Swaminathan K	Coordinator	
3.	Ms. Annalakshmi T	SeniorLadyFaculty	
4.	Ms.Subha P	Senior Lady Faculty	
5.	Mrs. Primrose A	Member	A. Primrose
6.	Mrs. Mohanapriya T K	Member	T.K. Mohanapriya
7.	Ms.Vithya N	Member	N. Vithya
8.	Mr.AbdulBaseeth A	Member	A. Baseeth
9.	Mrs. Bhuvaneshwari G	Member	G. Bhuvaneshwari
10.	Ms.Brindha K	Member	
11.	Mrs. Latha S	Member	S. Latha
12.	Mr. Srinivasan P	Member	
13.	Mr.Sathyaraj J	Member	J. Sathyaraj

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GRIEVANCE AND REDRESSAL COMMITTEE
MEETING MINUTES


REF: SBECW/GRC/2018-2019/ODD/02

Date: 11/12/2018

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Following members were present in the meeting:

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21.	Mr.AbdulBaseeth A	Member
22.	Mrs. Bhuvanewari G	Member
23.	Ms.Brindha K	Member
24.	Mrs. Latha S	Member
25.	Mr. Srinivasan P	Member
26.	Mr.Sathyaraj J	Member

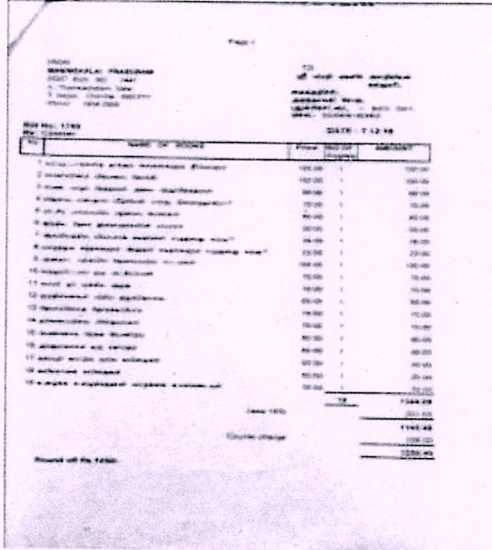

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Meeting Facilitator: Mr. Swaminathan K(Coordinator)

Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
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GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT

SL.NO	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
1.	Request for Tamil Novel Books in the library [Received from Hostellers through letter box]	05/12/2018	The request has been forwarded to management and Books are purchased as per student requirements. 	10/12/2018

[Handwritten signature in green ink]

Dr. S. THILAGAVATHI M.E., Ph.D.
 PRINCIPAL
 SRI BHARATHI ENGINEERING
 COLLEGE FOR WOMEN
 Kaikkurchi - 622 303, 15 Pudukkottai Dt.

[Handwritten signature in black ink]
 PRINCIPAL

PRINCIPAL 12/10/18
 SRI BHARATHI ENGINEERING
 COLLEGE FOR WOMEN
 KAIKKURCHI - 622 303,
 PUDUKKOTTAI DISTRICT

29.2.20

From

Jayanthini,
II year CSE,
Sri Bharathi Engineering College For women,
Kaikkurichi.

To

The principal madam,
Sri Bharathi Engineering college For women,
Kaikkurichi

Respected madam,

As I am a hostel student, I would like to spend my leave days usefully, for that I would like to read Tamil novel books & GATE from library. So I request you to buy more these kind of books for library.

Thanking you.

Yours obediently,

Jayanthini

Date: 29.2.20

Place: Kaikkurichi


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.

FROM
MANIMEKALAI PRASURAM
 POST BOX NO 1447
 7, Thankachalam Sala,
 T Nagar, Chennai -600 017
 Phone 2434 2926


TO
 श्री भारती महिला इंजीनियरिंग
 कॉलेज,
 काक्करची,
 पुणे-422 303,
 महाराष्ट्र,
 भारत.
 पत्राचारकेंद्र - 622 001,
 चेन्नै: 9566918362

Bill No: 1766
 By: Courier

DATE : 7.12.18

No	NAME OF BOOKS	Price	NO Of Copies	AMOUNT
1	செயல்பாட்டுக்கு எடுத்துக் கொள்ளப்படும் திட்டம்	125.00	1	125.00
2	கூற்றுக்காரர் வினாக்கள் கேள்வி	100.00	1	100.00
3	கூற்று கற்பி கேள்விகள் அமைத்துக்கொள்ளும்	60.00	1	60.00
4	வினாக்கள் மற்றும் விடிகள் கற்று கொள்ளும்	70.00	1	70.00
5	மதிப்பீடு மதிப்பீடுகள் மூலம் கற்று	85.00	1	85.00
6	தேர்வு கேள்வி வினாக்களில் கற்று	50.00	1	50.00
7	அறிவுறுத்தல் வினாக்கள் கற்றுக் கொள்ளும் மூலம்?	25.00	1	25.00
8	கற்றுக் கொள்ளும் வினாக்கள் கற்றுக் கொள்ளும் மூலம்?	23.00	1	23.00
9	அறிவுறுத்தல் கேள்விகளில் கற்று	150.00	1	150.00
10	கற்றுக்கொள்ளும் ஒரு மதிப்பீடு	70.00	1	70.00
11	அறிவுறுத்தல் மதிப்பீடு கற்று	70.00	1	70.00
12	கற்றுக்கொள்ளும் மதிப்பீடு கற்று	60.00	1	60.00
13	கற்றுக்கொள்ளும் கேள்விகளில்	70.00	1	70.00
14	கற்றுக்கொள்ளும் வினாக்களில்	70.00	1	70.00
15	கற்றுக்கொள்ளும் கேள்விகளில்	80.00	1	80.00
16	கற்றுக்கொள்ளும் ஒரு கற்று	60.00	1	60.00
17	கற்றுக்கொள்ளும் கற்று கற்று	60.00	1	60.00
18	கற்றுக்கொள்ளும் கற்று	60.00	1	60.00
19	கற்றுக்கொள்ளும் கற்றுக்கொள்ளும் கற்றுக்கொள்ளும்	55.00	1	55.00
			19	1344.00
			Less 15%	201.60
				1142.40
			Courier charge	108.00
				1250.40

Round off Rs.1250/-


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REF: SBECW/GRC/2018-2019/EVEN/01


Date: 26/04/2019

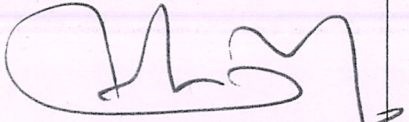
CIRCULAR

It has been scheduled to conduct the Grievance and Redressal committee meeting at 1.00 pm in IQAC cell on 27/04/2019. Members of GRC are requested to attend the meeting and give their suggestions. The agenda of the meeting is to discuss the grievances received from the students and the action taken by the members.

Cc:

- All members of GRC
- IQAC Coordinator
- GRC file
- Office file


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GRIEVANCE AND REDRESSAL COMMITTEE

ATTENDANCE SHEET

REF: SBECW/GRC/2018-2019/EVEN/01

Date: 27/04/2019

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Dr. Thilagavathi S	Chairperson	
2.	Mr. Swaminathan K	Coordinator	
3.	Ms. Annalakshmi T	Senior Lady Faculty	
4.	Ms. Subha P	Senior Lady Faculty	
5.	Mrs. PrimroseA	Member	
6.	Mrs. MohanapriyaT K	Member	
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GRIEVANCE AND REDRESSAL COMMITTEE MEETING MINUTES

REF: SBECW/GRC/2018-2019/EVEN/01

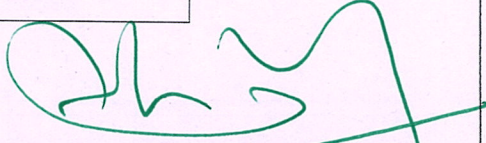
Date: 29/04/2019

The grievance and Redressal meeting was conducted on **27/04/2019 at 1.00 am in IQAC Cell.**

The following members were present in the meeting:

SL.NO.	NAME	CATEGORY
14.	Dr. Thilagavathi S	Chairperson
15.	Mr. Swaminathan K	Coordinator
16.	Ms. Annalakshmi T	Senior Lady Faculty
17.	Ms. Subha P	Senior Lady Faculty
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25.	Mr. Srinivasan P	Member
26.	Mr. Sathyaraj J	Member

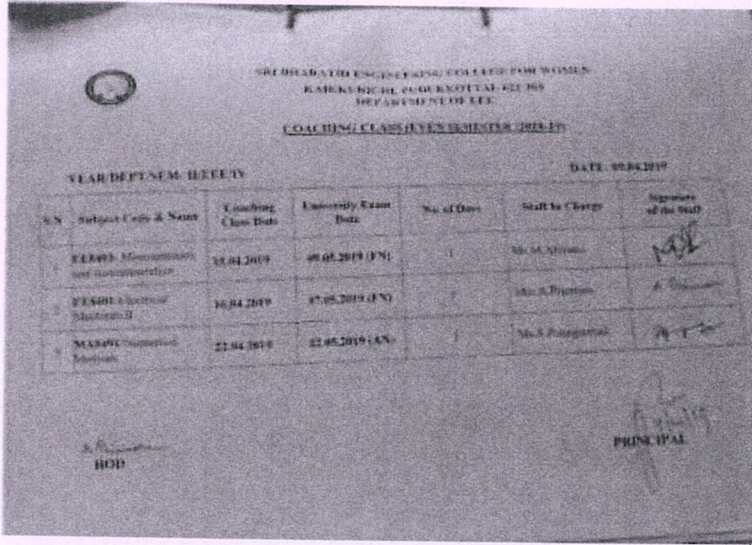
Meeting Facilitator: Mr. Swaminathan K(Coordinator)



Dr. S. THILAGAVATHI M.E., Ph.D.,
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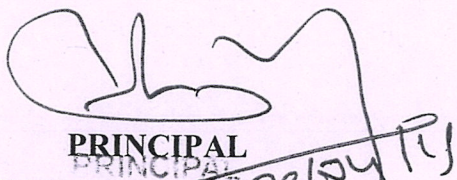
Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The facilitator thanked the committee members for their active participation and valuable contributions to resolve the grievances.
- At the end of the meeting the chairperson insisted the GRC members to ensure that the grievances received from students at any time should be addressed and resolved within 5 working days under any circumstances.

GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT

SL.NO	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
1.	Need Coaching class for Numerical Methods [Received from II-EEE students through Online]	16/04/2019	Based on University Exam, specific hour was allocated in special class time table. 	22/04/2019


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PRINCIPAL
 SRI BHARATHI ENGINEERING
 COLLEGE FOR WOMEN
 KAIKKURCHI - 622 303.
 PUDUKKOTTAI DISTRICT

04/17/19, 11:04 AM

Gmail - need more coaching classes for Numerical classes



Sri Bharathi <sbecw.college@gmail.com>

need more coaching classes for Numerical classes

1 message

srisalem@server596.iseencld.net <srisalem@server596.iseencld.net>
To: sbecw.college@gmail.com

Thu, Apr 16, 2019 at 10:02 AM

Name : Priya T
Email : priyabeauty@gmail.com
Branch : EEE
Year : II Year
Subject : need more coaching classes for Numerical methods

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SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN
KAIKKURICHI, PUDUKKOTTAL- 622 303
DEPARTMENT OF EEE

COACHING CLASS (EVEN SEMESTER /2018-19)

YEAR/DEPT/SEM: II/EEE/IV

DATE: 09.04.2019

S.N	Subject Code & Name	Coaching Class Date	University Exam Date	No. of Days	Staff In Charge	Signature of the Staff
1	EE8403- Measurements and Instrumentation	15.04.2019	09.05.2019 (FN)	1	Ms.M.Abirami	
2	EE8401-Electrical Machines II	16.04.2019	17.05.2019 (FN)	1	Mrs.A.Primrose	A Primrose
3	MA8491-Numerical Methods	22.04.2019	22.05.2019 (AN)	1	Ms.S.Poonguzhali	

A Primrose
HOD

PRINCIPAL

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